



AGENT AID

Please note that this price list is for the facilitation of services with the regulatory body / bodies for real estate agents. We are not an alternative to the requirements as per the PPA or the FIC, but a supplementary service for estate agents in addition to their requirements under the relevant Act(s) and Regulations. It is advised that you attempt to conclude your regulatory requirements without the help of a consultant like Agent Aid first, before making use of our services.

CODE	ITEM	Description	NEW PRICE
REGISTRATION SERVICES			
REG-0001	Registration of a Candidate Property practitioner	Registration with the PPRA	R 890.00
REG-0002	Re-registration of a Property Practitioner	Re-register an existing Property Practitioner	R 890.00
REG-0003	Registration of a Firm	Register a Business with the PPRA	R 2 070.00
REG-0004	Updating an old FFC	Make sure an FFC gets up to date	R 890.00
REG-0005	Employment Change of a Property Practitioner	Change of Company for an existing Property Practitioner	R 890.00
REG-0006	FFC Good standing Enquiry	Enquire on an existing Property Practitioner's good standing	R 415.00
REG-0007	FFC Upload follow-up	Follow up with the upload of an FFC already issued	R 415.00
REG-0008	Principal Removal	Remove a Principal from a Firm	R 1 190.00
REG-0009	Principal Addition	Add a new principal to a firm	R 1 190.00
REG-0010	Firm Name Change	Change an existing firm's name with the PPRA	R 1 300.00
REG-0011	De-link / Terminate a Property Practitioner	Terminate a property practitioner from an existing firm	R 430.00
REG-0012	Renewal Assistance	Assistance to Renew an FFC for an existing property practitioner	R 600.00
REG-0013	Managing Agent Individual Registration	Register a Managing agent employee with the PPRA	R 890.00
REG-0014	Managing Agent Firm Registration	Register a Managing Agent firm with the PPRA	R 2 070.00
FINANCE SERVICES			
FIN-0001	Allocation of payments	payment)	R 415.00
FIN-0002	Agent Account Enquiry	Enquire on current outstanding amount with the PPRA	R 415.00
FIN-0003	Renewal Follow-up	Follow up on a renewal payment made	R 415.00
FIN-0004	Refund Assistance	Assist in refunding monies paid erroneously to the PPRA	R 770.00
EDUCATION SERVICES			
EDU-0001	Logbook Submission Follow up	submitted	R 490.00
EDU-0002	Logbook Submission	Submit a logbook on behalf of a property practitioner	R 415.00
EDU-0003	Qualification status update	Update a Property Practitioner's profile with a qualification completed.	R 550.00
EDU-0004	Status upgrade on FFC	Get FFC updated with new Status	R 550.00
EDU-0005	NQF exemption application	Assistance with exemption application	R 770.00
EDU-0006	PDE Exam Registration	Register a property practitioner for a PDE Exam	R 715.00
EDU-0007	Managing Agents Edu Exemptions	Apply for exemption from Edu requirements for Managing Agents	R 550.00
DISQUALIFICATIONS / BLOCKS / PENALTIES			
DBP-0001	Profile Block Enquiry	Enquire with PPRA for the reason for a block	R 550.00
DBP-0002	Block Lift Assistance	Liaise to lift block with PPRA	R 2 070.00
DBP-0003	Edu Disqualification Assistance	Liaise to lift disqualification for edu requirements	R 1 190.00
DBP-0004	Late Audit Report Penalty Assistance	Liaise to arrange for late audit submission penalty to be paid	R 1 190.00
DBP-0005	Trust Account Exemption Application	Assist in applying for Trust Account Exemption	R 890.00
CPD SERVICES			
CPD-0001	CPD Payment Allocation	Allocate CPD payments to open e-learning	R 415.00



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CORPORATE CLIENT SERVICES				
CCS-0001	Beginner Corporate Client fee	month	R	2 650.00
CCS-0002	Standard Corporate Client fee	Monthly subscription fee for up to 10 Queries per month	R	3 500.00
CCS-0003	Database Building fee	Building a starting database of all agents	R	600.00
CCS-0004	Edu- Compliance Add-on	Add -on to corporate client subscription to check and attend to edu queries	R	1 100.00
MISC SERVICES				
MIS-0001	Standard Hourly Rate	For online and in-person consultation	R	300.00
MIS-0002	Training Fee	Training of Admin Staff on PPRA matters (per person)	R	3 500.00
BOOKS AND MANUALS				
MAN-0001	RMCP Handbook	Step-by-step guide on completing your own RMCP	R	650.00
MAN-0002	PPRA Inspection Manual	Step-by-step guide on what to prep for a PPRA inspection	R	550.00
MAN-0003	FICA At Your Fingertips	A Comprehensive explanation on the FIC Act obligations for agents	R	250.00
MAN-0004	Code of Conduct Booklet	A Comprehensive explanation on the PPRA Code of Conduct for Estate Agents, including Case Studies	R	250.00

PLEASE NOTE THAT WE ARE NOT AFFILIATED WITH THE PPRA or the FIC - ALL FEES QUOTED IS FOR SERVICES RENDERED TO FACILITATE SUCCESS WITH PPRA MATTERS, AND DO NOT FORM PART OF PPRA FEES.

Please note all fees quoted do not include fees as per PPA and Regulations and / or sheduled fees on the Regulator's website
Please contact us on email should you have further questions about any of our services!